

***QUINCY WATER ASSOCIATION***  
**Board Meeting Minutes**  
**March 14, 2013**

Vice President Debbie Greeley called the board meeting held at the Quincy Grange on March 14, 2013 to order at 6:30 PM. Jim Malisch and newly elected members, Linda Hooper and Tom Williams were present. Board member Mike Seely was absent. Others present at the meeting were Cheryl Malisch, shareholder, Sharon Hicks, employee and Calven Shulda, maintenance contractor.

**Election of Officers:**

The first order of business was the election of officers of the board. The results were Linda Hooper, President, Debbie Greeley, Vice President, and Jim Malisch, Secretary-Treasurer. Following the election, Linda Hooper presided over the remainder of the meeting.

**Minutes:**

The minutes from the previous board meeting held February 14, 2013 were read. The board approved the minutes as written.

**Financial Report:**

Jim Malisch presented the financial report for the month of February 2013. He took the time to explain the format of the report to the new board members. The board members approved the report as presented.

**Maintenance Report:**

Calven Shulda reported that he was investigating ordering a new chemical for high range metal testing. He will determine the price of the chemical and report to the board next month. He also reported that there was a recent electrical issue with the new system. Calven said that the new well pump had tripped the breaker several times. He reported that he had received the assistance of Jim Malisch, and asked him to explain the events.

Jim explained that the 50-amp breaker had tripped due to over current. Upon investigation, Jim found a discrepancy between what our engineer specified and what the supplier of the pump motor VFD specified. The contractor corrected the problem by changing to a 60-amp breaker, and up sizing the feed wiring. He also explained that in addition, a design flaw in the filter backpressure valve contributed in the over current condition. The contractor fixed the design flaw.

Calven reported that he completed all testing of the new well water that was required by the Oregon Health Authority, (OHA). The test results will not be ready for about a month.

**Old Business:**

Jim Malisch presented a status report of the well project. He reported that there are two remaining items on the project punch list. The contractor needs to complete a spare parts list, and the contractor will return to finish the gravel around the new well once the ground dries out. Jim expects the final contractor and engineer invoices soon. Jim reported that Peter Bach Construction has almost completed the repair of the old chlorine building that is now being used for storage.



**New Business:**

Jim Malisch reported that before the annual meeting, past President, John Moore had been leading the effort to update the maintenance contract with Water SOS. Jim said that John had volunteered to continue leading this effort. The board discussed the issue, then voted to designate Debbie Greeley to work with John on the contract.

Jim reminded the board members that they need to sign a new account signature card at Sterling Savings Bank that he will ask the bank to prepare. Jim obtained contact information to update the web page and a contact sheet that he will distribute.

Jim said that the board needed to finish the waivers of remonstrance for the three shares transferred from Pete Johnson to Ty Birdwell and get them signed and recorded. Linda will get together with Jim to get this completed.

Jim reported that the old FMHA loan with Berkadia Mortgage had been paid off in February and that the board needed to complete the sale of the one-acre parcel to the Monastery after the paperwork for re-conveyance is received.

The board briefly discussed the possibility of selling the three-acre property where the old tank is located on Ilmari Road. The subject was tabled for future discussion.

Jim reported that he was updating the bylaws to reflect the change approved by the membership at the annual meeting . Once completed, John Moore and Jim Malisch need to sign the updated bylaws.

The board meeting adjourned at 7:41 PM.

Transcribed by Sharon Hicks, edited by Jim Malisch

Respectfully submitted by Jim Malisch, Secretary-Treasurer of the board.