

QUINCY WATER ASSOCIATION

Board Meeting Minutes

October 9, 2013

President of the board, Linda Hooper called the board meeting to order at 10:01 AM at Fultano's Restaurant. Other board members present were Jim Malisch and Debbie Greeley. Mike Seely joined the meeting late and Tom Williams did not attend. There were no other shareholders present at the meeting.

Minutes:

Board members previously received a draft of the September 11, 2013 board meeting minutes by email. The board members present approved the meeting minutes as written.

Maintenance Report:

The board discussed the written maintenance report from Hiland, and in particular, the installation of the remote monitoring equipment at the treatment building which was completed on September 12, 2013. Jim presented a summary of the expenses related to the installation. The summary covered details of charges for parts and labor from both Hiland Water and from Valley Electric, the electrical contractor. It was decided that Jim will work with Silas Olson at Hiland to get the remote monitoring software installed on at least one of the association's two laptops computers.

The board had a lengthy discussion about the many system maintenance issues and those addressed by Hiland Water in their written cost estimate for resolving some of the deferred maintenance items. The board decided that high pressure in the system water lines was the highest priority and that we should seek solutions to resolve the issue. Jim volunteered to contact several of the association's service providers to get possible solutions, and estimates of costs. The board agreed to continue with development of the priority list, but to defer any elective maintenance until next year.

Financial Report:

Jim Malisch presented the financial report for the month of September 2013. The board voted to accept the financial report as presented. The board discussed the issue of lowering water rates but decided to table the issue until next year in order to review the total 2013 finances.

Old Business:

The board discussed getting a credit or debit card solely for paying the hosting fees for the Quincy Water Association web page. Jim told the board that it looks like the debit card is the best option, and that the card will have a maximum limit that we set. He has a few more questions to ask the bank before he is ready to submit the paperwork.

Linda Hooper reported that she has been working with Hiland to establish the water-sampling plan. The board discussed the issue at length and determined that there was more work necessary to define each location for sampling, and the access to the sampling locations.

The board discussed the various pass-through fees that Hiland charges the association. Jim explained that the fees are valid because while Hiland experiences the expense, the association receives the customer payment in the bank deposit.

New Business:

The board discussed the past due report.

Debby Greeley made a motion to change the Leak Forgiveness Policy wording to allow the shareholder requesting leak forgiveness to contact either Hiland Water or the board. Mike Seeley seconded the motion. The board passed the motion by a three to one vote.

The board discussed a request by Mrs. Fife, a shareholder owning two shares, to install a water meter on their home site property. The board discussed the cost of meter installation, and location for the meter. The board decided that issue required more information and was tabled until the next board meeting.

The board discussed the issue of a check that was written on August 1, 2013 that still has not cleared the bank. Jim explained that it was not a good idea to carry outstanding checks over into the next fiscal year and he would like the issue resolved by December 2013. Linda asked Debbie Greeley to send a letter to the individual involved requesting information. Jim said that he would check with the bank to determine if they had a limit for checks being cashed.

The board discussed the appropriate title for the person at Hiland Water handling the water billing for the association.

The board discussed the status of the disconnected water share previously offered for sale, and the water shares for three parcels of land recently purchased by a developer.

Debbie Greeley expressed concern that one or more of the association's shareholder believed that Hiland Water had purchased Quincy Water Association. She felt that we should send a letter to all shareholders stating that Quincy Water was still here, and that Hiland Water does the maintenance and the billing. Further, that all issues of Quincy Water still comes to the board. Debbie wanted the letter to be sent in advance of the shareholders meeting. The board discussed the wording for the letter. Linda asked Jim to compose a letter to the shareholders.

The board discussed the county plans for the Hermo Road improvement and its impact on the water association.

At 11:38 AM, the board adjourned the board meeting.

Respectfully submitted, Jim Malisch, Secretary-Treasurer of the board.