

**QUINCY WATER ASSOCIATION  
BOARD MEETING MINUTES**

June 11, 2014 Board Meeting

Linda Hooper called the meeting to order at 4:02 PM at the PUD.

**Board members present:**

Linda Hooper, Jim Malisch, Kim Bunnell, Debbie Greeley, Braden Lever

Members present: Cheryl Malisch, Carol Brandt

Welcomed Braden Lever as newest member.

Discussed “one voice to Hiland” - Communication to Hiland to go thru Silas with copy to whoever is involved.

**Minutes** – May 11, 2014 Board meeting Minutes approved with correction “no discussion” added to Valve locating, and minor wording changes and corrections. May 28, 2014 Special board meeting minutes approved.

Financials approved as presented. Received refund from attorney of \$52.50. Board members need to go to the bank to sign a new signature card.

Hiland contract renewal – the base price of the contract will remain the same but hourly rates increase proposed. QWA will have only one flushing per year but will add valve exercising and hydrant lubrication to the regular maintenance. Motion made to accept Hiland’s changes to go along with our changes to Hiland contract. Motion seconded and approved. (5-0)

**Maintenance Report** – Shut off valve for Dennie Wilmoth needs to be repaired. Hiland employees request additional personnel to make the repairs. Board would like second person to be a board member. Request Hiland to schedule with Jim or Braden as backup.

Additional maintenance items for Hiland – Need to replace back flow device – do we need a new one or just to re-install the old one? Purchase an on-the-shelf repair pump, extra flow tube, and replace the spare parts that were borrowed. Chlorinator is fixed but sensor is not working – need to fix the sensor. Landscaping maintenance required at well site. Ask Hiland for estimate to include landscaping maintenance at Ilmari site in contract in the future.

Braden updated the map to be used for valve locating. Line crossing road at Charity to power pole is not reliable. Made notation on map. Laminated map will be located at the well site.

**Old Business:**

Status of System Projects/Maintenance –

1. Vault on Quincy Mayger at Ilmari – not included in pressure study. Need to fix the safety valve in the pressure vault. Get a quote from Hiland to rebuild it.
2. System Pressure Study – request Hiland to give price for rebuild/new valve for vault at Stewart Creek. We will schedule a work session to discuss the system pressure at the July board meeting. We need estimates from Hiland to get started on the pressure vaults.
3. Test of well 2A – The test went well but water was very orange so Jim recommends changing backwash to 6 hours instead of 12. Next part of test is to see how quickly filter will clog. We do not have to schedule next part with Hiland. Cascade Electric fixed the electrical problem at no charge. Long-term plan for 2A to be decided.

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4. Fire Hydrants – waiting on quote from Hiland – need to follow up. Lubricating will be included in flushing.
5. Hermo Road Protection Barrier – decided to request metal reflectors from the county. Braden will check with Ryan Allen from the Clatskanie Road Shop to ask for reflectors.
6. Hermo Road – Debbie sending out letters asking that QWA be updated on Hermo Road improvements. Discussion included the information that the county plans on “ditching” Beaver Dike Road. There is a possibility of damage to QWA lines. Law requires a locate. Debbie will send email to David Hill, Columbia County Road Master.
7. Valve locating – defer locating additional valves until after flushing. Hiland will have an idea of the location of known valves when they do the valve exercising. The board will wait for the flushing report to decide how to proceed. Need to schedule date in July to notify members.

QWA Protection Action Items – scheduled a work session to go over proposed changes to Article of Association and Bylaws for June 25, 2014 @ 4:00 PM at the PUD for 3-hour session – alternate dates June 24, June 26. Plan B – if PUD not available we will meet at Humps.

**New Business:**

Phone log –

- Kristy Calhoun (Mary Esther Smith) – Motion made to put the account on hold and waive the late fees until this matter is resolved. Motion seconded and approved (5-0).
- Misc other accounts discussed.

Past Due –

- Possible shut off for member in foreclosure. Will ask Hiland to shut it off.

The board discussed raising fees for members who want a meter turned on immediately to \$150. A motion was made to change the policy to charge an emergency turn on fee per Hiland’s cost but reserve the right to reevaluate on a case-by-case basis. The motion was seconded and approved (5-0). Braden volunteered to be a “good neighbor” and turn on water if he is available.

Checks were signed.

Regular meeting adjourned 5:50 PM.

Transcribed and submitted by Debbie Greeley