

**QUINCY WATER ASSOCIATION
BOARD MEETING MINUTES**

October 8, 2014 Board Meeting

Linda Hooper called the meeting to order at 3:59 PM at the PUD.

Board members present:

Linda Hooper, Jim Malisch, Kim Bunnell, Debbie Greeley

Members present: Cheryl Malisch,

Others present: Chet Scott, resident

Minutes – September Minutes approved as presented.

Financials approved as presented. Past due is back up this month.

The board discussed the invoice received from Hiland to separate repair costs from the improvement costs. A motion was made and approved to pay the Hiland invoice (4-0).

Maintenance Report – There was an error meter reading of the amount of water used on the report. After checking the numbers from the meter reading, the percentage of water loss was recalculated and is in line with previous amounts. The report contained Hiland's work schedule for October.

Hiland measured the chlorine residual and found no problem. They talked with Terry Salo about his water and the problem has gone away.

Old Business:

Maintenance items -

Project Maintenance Items –

1. Hermo Road project – There has been discussion about the Hermo Rd project. Debbie will contact Betsy Johnson and Tony Hyde to find out what is new and if there are any firm plans.
2. Test of Well 2A – The PP pump is repaired and installed. New test for well 2A will be scheduled by Jim and he will notify the board of time and date.
3. Fire Hydrants
 - A. The scissor hydrant on Rutters has been replaced..
 - B. The hydrant on Collins at Lewis is on hold. Hiland will re-evaluate this area and devise a plan on what to do with the hydrant and the pipes and send it to the board.
 - C. Hiland is ordering parts to rebuild the hydrant at Charity.
4. A blow off valve has been installed at the end of Rutters Road

The board asked Jim for a list of contacts and account numbers for reference for the board members. Kim will assist him. Jim has the QWA laptop that Hiland returned.

Flaggers – The board re-addressed the flagging issue. The board's position is that flaggers are at Hiland discretion. If flaggers are needed from Express, we will use the QWA account until we address the issue when we renew the Hiland contract. The QWA volunteers will be available for an emergency.

QWA governing documents – The attorney has not returned the rewrites yet. If the documents come in before Oct 28th, the board will consider meeting to discuss the changes.

Transfer of membership certificate #127 is on hold until Bernie Reinbold notifies the board of transfer date. The board has approved the transfer.

Inventory at Ilmari – Kim, Debbie, and Chuck went to Ilmari to inventory the parts. There are pictures and a written list of items. They did not count. The information will be sent to Hiland to evaluate what is useful and what can be thrown away. Hiland can let us know what else we should purchase to keep on the shelves. At this time, Hiland is planning on purchasing some couplings to keep at the site for repairs.

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Chuck also used his tractor to clear up the site for easier access. A motion was made and approved to give Chuck Leavy a \$100 stipend to pay for his diesel (4-0).

Richard Brown has not re-contacted QWA about a new account. Silas is checking why the installation charge of \$1758 differs from \$500 for meters on Lumijarvi.

New Business:

Past due –

Account #1528 is 90+ days overdue – Jim will send a letter

Account #1488 is an estate – A motion was made and approved to remove the \$10 late fees.

Account #1493 is an estate

Phone log –

Nothing of note. Debbie will check to see if all calls were logged.

The board would like to know what the Fire Dept is planning for the Quincy Station. Linda will set up a meeting with Steve Shirak to discuss the Fire Dept needs. She will notify the board of time and date of the meeting.

Chet Scott approached the board about maintenance on the access easement for the Ilmari site. Mr. Scott also had concerns about his animals running in front of vehicles on the road and he informed the board he was thinking of putting in a gate to his property. Debbie will notify Hiland to be aware there are cats on the property that may dart in front of vehicles.

Regular meeting halted at 5:29 PM – Board went to executive session to discuss maintenance agreements of easement at Ilmari site.

Regular meeting reconvened at 5:51 PM –

After a discussion in executive session, a motion was made and approved to pay up to \$300 for gravel for the access road. A motion was made and approved to offer to reimburse Chet Scott for gravel delivery (not to exceed \$300) upon receiving a copy of the receipt (4-0). Kim will notify Mr. Scott of the board's decision.

Meeting adjourned at 5:55 PM.

Transcribed and submitted by Debbie Greeley