

**QUINCY WATER ASSOCIATION**  
**Board Meeting Minutes**  
**June 11, 2015**

Kim Bunnell called the board meeting to order at 6:38 PM at the Quincy Grange. Other board members present were Jim Malisch, Greg Smiley, and Randy Trass. Mike Roberts arrived at 6:45 PM. Association members attending were Karen Trass, and Martin & Debbie Greeley.

**Minutes:**

A draft of the minutes of the May 14, 2015 board meeting was previously emailed to all of the board members prior to the board meeting. The board members voted to approve the minutes as written.

**Financial:**

Jim presented the one-page cash asset balance sheet showing all income, expenses and account balances for the month of May 2015. Jim told the board members that amended IRS-990 tax returns for tax years 2011 and 2012 have been completed and filed with the IRS. He reported that work by the accountant is on schedule to complete tax years 2013 and 2014. The board voted to accept the financials and pay the bills.

**Maintenance:**

The board discussed these issues:

Past due accounts.

Water leaks at the vault and a member's property.

Overgrown berry vines blocking a member's meter and follow up with Hiland.

Repair of well 2A cover.

Kynsi as potential contractor providing system service work when available.

Randy continuing valve location work with former maintenance contractor.

Gift of appreciation for former maintenance contractor.

Exercising system valves and system flushing schedule.

**Old Business:**

The board discussed these issues:

Vault rebuild bid specification status and timeline.

Hermo Road project status, issues, and meetings.

Contractor work rates.

Roof on the Ilmari building.

Locks and lockset replacement.

Kim summarized the April work sessions of the board as follows: On April 2, 2015, we discussed the Hiland maintenance contract and made minor revisions which Hiland agreed with. On April 21, 2015, we discussed the maintenance improvement plan for 2015, and decided that we will focus on the vault rebuilds, but also locate system valves, and bid major work. We will develop a list of local contractors and suppliers. Kim pointed out that when the Ilmari site was cleaned, the roof of the building was also cleaned.

**New Business:**

The board discussed these issues:

The QWA shutoff policy and Hiland enforcement.

Replacement of member's bad meter.

Water leak and Hiland service call.

New meter install and repair of board members shutoff valve

Repair of fire hydrant at Charity Lane.

The board discussed the circumstances of a major leak at a member home. The member paid a plumber to repair the pipe after the first leak, but the repair did not hold. The leak was repaired a second time by a board member in order to help. The board decided to grant forgiveness and direct Hiland to bill the same amount as the May 2014 bill.

Randy reported that Sharon Hicks said she had not received any letter from QWA regarding membership. Jim gave Randy a copy of the letter to hand deliver to her.

The board approved the transfer of share # 127 from Bernie Reinbold to Linda Hooper. Mrs. Hooper will be required to pay installation costs for a new meter service and to sign a water users agreement. Hiland Water will install the meter and bill QWA. Linda Hooper will be in turn, be billed by QWA for the installation charges. Jim will verify that the meter location is acceptable.

The board meeting adjourned at 8:04 PM

Respectfully submitted, June 24, 2015, 2015

Approved July 9, 2015

Jim Malisch, Secretary-Treasurer of the Board