

QUINCY WATER ASSOCIATION
Board Meeting Minutes
July 9, 2015

Kim Bunnell called the board meeting to order at 6:35 PM at the Quincy Grange. Other board members present were Jim Malisch, Greg Smiley, and Randy Trass. Mike Roberts arrived at 6:45 PM. Association members attending were Karen Trass, and Cheryll Malisch.

Minutes:

A draft of the minutes of the June 11, 2015 board meeting was previously emailed to all of the board members prior to the board meeting. The board members voted to approve the minutes as written.

Financial:

Jim presented the one-page cash asset balance sheet showing all income, expenses and account balances for the month of June 2015. Because it was the end of the quarter, he also presented the long form financial summary for 2015 to date.

Jim reported that with the completion of tax returns for 2013 and 2014, all IRS-990's have been completed and filed with the IRS. The board questioned the final invoice from the accountant and decided to withhold payment until clarification is received. The board voted to accept the financials and pay the remaining bills. Jim will contact the accountant regarding the invoice in question.

Maintenance:

The board discussed these issues:

Hiland Water installation of the water service for Linda Hooper.

Pass-through billing by Hiland for Hooper installation.

Failure to repair asphalt cut for Hooper installation.

T&M charges for Hiland's repair work.

Randy continuing valve location work with former maintenance contractor.

Gift of appreciation for former maintenance contractor.

Reimbursement for personal vehicle mileage.

Follow up of issue of overgrown berry vines blocking a member's meter.

Exercising system valves during system flushing.

Review of maintenance and call logs from Hiland Water.

Old Business:

The board discussed these issues:

Membership request by Sharon Hicks

Past due accounts and shut off notices by Hiland.

Hermo Road project status.

New Business:

Kim summarized the June work session of the board as follows: On June 18, 2015, the board met to discuss the Hermo Road project. Topics of discussion were:

1. Water line location on the south side of east-west section.
2. Water line sizes
3. Water line extension to POSH on east side of north-south section.

The board decided to relocate the water line on the south side, to stay with the line sizes currently in use, and to not allow an extension of the water line at the end. Randy met with the Northwest Natural Gas Company and the Clatskanie PUD before informing the project engineer of our decision

The board meeting adjourned at 8:00 PM

Respectfully submitted, July 14, 2015

Approved, August 13, 2015

Jim Malisch, Secretary-Treasurer of the Board