

QUINCY WATER ASSOCIATION
Board Meeting Minutes
October 15, 2015

Kim Bunnell called the board meeting to order at 6:30 PM at the Quincy Grange. Other board members present were Greg Smiley, Randy Trass. Jim Malisch and Mike Roberts did not attend. Association members attending were Karen Trass, Cheryll Malisch, and Martin and Debbie Greeley.

Minutes:

A draft of the minutes of the September 10, 2015 board meeting was emailed to all board members prior to the board meeting. The board members voted to approve the minutes.

Financial:

Kim presented the cash asset balance sheet showing all income, expenses and account balances for the month of September 2015. The board voted to accept the financial report and pay the October bills.

Maintenance and Improvements:

The board was informed we are still waiting for firm dates from Cascade Water Works for the pump replacement and well scrubbing work, and the vault rebuild work. Kim also reported that Cascade would coordinate with Jaansen, the company who will scrub the well for us.

Randy informed the board that Kynsi is willing to do repair work for us, but it will depend on scheduling ahead of time. They can provide flaggers if needed. Randy suggested we might want to use them just for major repairs.

Greg said he was not able to contact Tim, the plumber, who may be a candidate to do repair work for QWA. Greg will keep trying.

Randy said he spoke with McMullen Well Drilling in St. Helens who is interested in talking to us about maintenance/repair of our system. Randy will invite them to join us at the Nov. board meeting.

Randy will check with Calvin to see if there are any special credentials needed for anyone to make repairs on our water system.

Old Business:

Randy updated us on the Hermo Road project: He will attend a meeting on Friday, Oct. 16th for the project. Installation for utilities is scheduled to begin in 2016.

Kim updated the board on the possibility of a Title Company flagging any foreclosed property in our area that QWA had to repossess the water share. Per Mike Roberts, there is nothing the Title Company can do. Suggestions: The board can put a label on the door of the foreclosed property to inform any potential buyers that the property does not have water and to contact QWA. Also, the board can notify any local relators who may be handling the property.

Mueller Acct. # 1536 still past due. Kim will follow up with Jim to see if payment has been made or if shut off notice was delivered. Hiland previously informed us that the "ears" on the Mueller meter were broken. Kim will find out if the meter can still be shut off, or if it needs repaired.

Greg inquired if QWA is charged when Hiland comes out to shut off a meter on a member who is 60 days or more past due. Kim explained that previous boards did help with that sometimes. She will verify with Jim what the procedure and cost is currently.

Randy inquired if there was news concerning Mike Seely using QWA water for the boiler, in which case he'd need a double check back flow device. Mike Roberts had informed the board last month that Mike Seely's boiler is not connected to QWA water.

Randy followed up to see if Hiland was able to notify members of high water usage when meters are read. Kim informed that Hiland is not using the handheld device that interfaces with the RVS billing system, but the RVS system does have an alarm to indicate high usage. Kim will follow up with Jim to see if Hiland will make notifications.

Greg let us know he had purchased two sets of two-way radios to be used when flagging during repairs. We need to decide the best place to store the radios. Kim had previously let us know that the paddle signs now have staffs attached, and hard hats and safety vests have been purchased and stored at the Stewart Creek compound.

Greg inquired about the process of storing QWA gravel on Gary Viuhkola's property. Jim previously got permission from Gary to store gravel there. Kim will follow up to see if Gary wants help preparing his property for gravel delivery. Mike and Greg will volunteer to help. Kim reminded the board we owe Les Pugh a scoop of gravel when we get delivery.

The board and members were reminded that we will send out a mailer to inform members of water shut offs due to the vault rebuild work by Cascade when we get firm work dates. We will also announce the QWA Facebook page in the mailer. Karen Trass suggested we ask for email addresses from members who do not use Facebook. We will add this request to the mailer. Greg requested we be sure to notify the fire dept. ahead of time of the water shut off dates.

New Business:

Kim informed the board of Curtis Ollila's request to repurchase his water share for the amount of money owed on his acct. Jim had sent documentation of communication with Mr. Ollila leading up to the termination of his membership, and repossession of his water share, along with other account information. The board agreed to postpone discussion of the issue until the Nov. board meeting when all board members can be present.

Randy notified the board that George Poysky had sent a letter of concern about the reduction of size of pipe being installed when the Hermo Rd. project is underway. There was some discussion on the subject, then the board agreed to postpone any final comments/decisions until the Nov. board meeting when all board members can be present.

Randy also brought an email from Rick Stonex, Westside Tree Farm Manager with the concern that the water lines may be downsized on Hermo Road during the project. Kim said that Jim had already spoken to Mr. Stonex to say the water lines will remain the same size.

Kim noted on the Hiland phone log that Bonnie Wasley, Acct. #1466, sold her property to a Mr. Hill. The ledger and Share list needs to be updated.

The board meeting adjourned at 7:27 PM

Respectfully submitted, October 17, 2015

Board Approved, November 12, 2015

Kim Bunnell, assisting the Secretary-Treasurer of the Board